

TEXT1,C,79

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This tutorial will show how to add 2 records to the activity file.

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Even though you have a lot of information available to you later

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for data searches and reports, you enter very little yourself

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once you create a master record. Multiple activity records are

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related to each master record.

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For every activity, you can enter: a long comment (to 200 characters),

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future commit or appointment dates, and billings.

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Maintenance and Service Call Activity Tracking System

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ACS

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Main Program Menu

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03/06/87

Please Choose One

06:04:49

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1) Master file options

2) Other Options

3) Select Category

X) Exit System

Category of Maintenance: ALL

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At the Main Program Menu, enter a '1'.

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Dallas Truck Maintenance Tracking System

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Master File Menu and Other Primary Functions

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A to ADD data--Master file

0

G to GET/EDIT data--Master file

0

1 for Activity file.

0

2 for Search through Service Call data

0

3 for Billings reports.

0

4 for Appointments

0

5 for Service Call and Activity reports

0

6 for automatically creating future Activities.	0
H for Help.	0
R to RETURN to prior menu.	0

Category of Maintenance (defaults to ALL): ALL

@27 27
 3 0
 Before adding 2 activity records, let's look at the current Billings
 for the Test Data that came with your program. 0
 Enter a '3'. 0

Dallas Truck Maintenance Tracking System

Start Date	Billings Summary Menu	End Date
01/01/01	Please Choose One	12/12/99

- 1) Change Start/Stop date of summary
- 2) Select Service Call being summarized :
[defaults to ALL, meaning all Service Calls are summarized]
- 3) Summarize and Post all Billings from the Activity file
- 4) Generate Summary report to printer
- H) Help Screen
- R) Return to prior menu

Service Call to be summarized: ALL
 Category of Maintenance (defaults to ALL): ALL

@27 27
 3 0
 This is the Billings Summary Menu. [You can change 'Billings' to any
 15 character word or phrase at the Custom Options menu.] 0
 At this Billings Menu, you can select a summary for any time period,
 for any one truck or for all trucks, and for any category or all categories. 0
 This will become clear as we move through the tutorial. For now,
 enter a '3' to see the billings for the existing Test Data. 0

Updating all of the records in the Service Call File 0
 Summarizing all detail Billings records from the Activity File 0

STW366, Category is : 1 0
 \$ 35.00, occurred on 12/30/82 0

\$ 55.00, occurred on 05/26/83 0
\$ 350.00, occurred on 08/23/84 0
TOTAL BILLINGS= \$ 440.00 0

WRX332, Category is : 1 0
\$ 450.00, occurred on 01/02/83 0
\$ 50.00, occurred on 05/28/84 0
\$ 850.00, occurred on 06/28/84 0
TOTAL BILLINGS= \$ 1350.00 0

Grand total = \$ 1790.00 0

@7 7
This summary of \$1,790 reflects 6 activities for 2 trucks. 0
After you add 2 activities, each with a billings item, we'll come 0
back here and observe if they were incorporated into the new total. 0
For now, let's return to the Summary Billings Menu by entering any key. 0

----- Dallas Truck Maintenance Tracking System -----

Start Date Billings Summary Menu End Date 0
01/01/01 | Please Choose One | 12/12/99 | 0

- 1) Change Start/Stop date of summary 0
- 2) Select Service Call being summarized : 0
[defaults to ALL, meaning all Service Calls are summarized] 0
- 3) Summarize and Post all Billings from the Activity file 0
- 4) Generate Summary report to printer 0
- H) Help Screen 0
- R) Return to prior menu 0

Service Call to be summarized: ALL 0
Category of Maintenance (defaults to ALL): ALL 0

@27 27
R 0
Now let's return to the Master File menu by entering an 'R'. 0

Dallas Truck Maintenance Tracking System 0

€ ----- 0
Master File Menu and Other Primary Functions | 0
----- 0
A to ADD data--Master file | 0

G to GET/EDIT data--Master file		0
1 for Activity file.		0
2 for Search through Service Call data		0
3 for Billings reports.		0
4 for Appointments		0
5 for Service Call and Activity reports		0
6 for automatically creating future Activities.		0
H for Help.		0
		0
R to RETURN to prior menu.		0
		0
E		0

Category of Maintenance (defaults to ALL): ALL

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Since we now want to add activity records, enter a '1'.

Dallas Truck Maintenance Tracking System

Activity File

€		0
		0
		0
A to ADD data		0
G to GET/EDIT data		0
		0
2 for four week/2,899 year universal calendar		0
[01/01/0100 to 12/31/2999]		0
H for Help on Activity File		0
		0
R to RETURN to prior menu		0
		0
E		0

Category of Maintenance (defaults to ALL): ALL

@27

A

Enter an 'A' to Add data.

Dallas Truck Maintenance Tracking System

License Number for Service Call:

NEW

Sheet1

Enter the name you want to relate an activity to. 0
At this screen you have 2 options: to enter the desired name or 0
to use the 'NEW' designator. 'NEW' should be use only intermittently 0
and restricted to those who would use this program in your absence. 0
When entering 'NEW', the program allows an unlimited number of 'NEW' 0
or unattached activities. These are not related to any records and are 0
grouped under a 'NEW' heading in the activity reports. 0
0
If you enter a partial word, the program will attempt to find a match. 0
If more than one partial match is made, you will be prompted for another 0
entry. 0
0
If you are finished entering records, touch the space bar once to remove 0
'NEW', followed by a Return. This will take you back to the prior menu. 0
0
@11 11
Since we want to add an activity for the bus 'NBF199', enter 'NBF'. 0
[you can enter partial IDs] 0
0
@30 30
1 0
7 0
40 0
39 0
NBF 0
@2 2
0
0
0
0
The other identifying numbers for NBF199 are : 0
0
Peterbilt, #362 153K5E7E9ER2G 0
0
0
0
Comments from the Master File about NBF199 : 0
0
0
0
Cabover model, purchased in 1986 from Peterbilt Truck Sales 0
515 N. Loop 12, Dallas, Tx (214) 445-9100, from Tom Dinner 0
@7 7
Once the program determines that a record exists for 'NBF' 0
it presents to you 2 screens. On the first one is 0
background information from the master file. You are looking 0
at it now. It shows all 3 IDs as well as the comments that 0
you had originally entered. 0
To see the second screen, enter any key to continue. 0
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0
————— Dallas Truck Maintenance Tracking System ————— 0
0

					0
					0
A to ADD data--Master file					0
G to GET/EDIT data--Master file					0
1 for Activity file.					0
2 for Search through Service Call data					0
3 for Billings reports.					0
4 for Appointments					0
5 for Service Call and Activity reports					0
6 for automatically creating future Activities.					0
H for Help.					0
					0
R to RETURN to prior menu.					0
					0
					0
					0

Category of Maintenance (defaults to ALL): ALL

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R

From this menu, enter an 'R' to return to the Main Program Menu.

Maintenance and Service Call Activity Tracking System

ACS

Main Program Menu

03/06/87		Please Choose One	06:51:56	
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1) Master file options

2) Other Options

3) Select Category

X) Exit System

Category of Maintenance: ALL

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X

Enter an 'X' to exit the program

@6

This concludes Chapter 5.

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T1,N,2,0